

Position Description

Position title	ON TRACK DHB/Hospital Site Network Coordinator
Reports to	ON TRACK Network Hospital/DHB Network Leader ON TRACK Network National Executive Committee
Direct Reports	
Functional Relationships with	<ul style="list-style-type: none"> Local Clinical Directors and DHB Staff in Obstetrics, Midwifery, Neonatology, Neonatal Nursing and allied health professionals, care for pregnant woman and their newborns. All ON TRACK Network DHB/Hospital Network Leaders. Clinical Trials coordinators conducting maternal and perinatal health trials based in the DHB/hospital and at the trial co-ordinating centres. All local DHB/hospital staff involved in the care of pregnant women and their babies

MAIN PURPOSE OF POSITION

1. To support the aims of the ON TRACK Network by working closely with the local DHB/hospital ON TRACK Network Site Leader, DHB/hospital staff and Clinical Trial Coordinators.
2. Act as a conduit between the ON TRACK Network and the local staff to facilitate knowledge and participation in trials.
3. To assist with ON TRACK Network clinical trials processes locally.
4. To promote the ON TRACK Network by dissemination of relevant information locally.